- WAC 434-640-030 Disposal by recycling. Pursuant to disposal authorization from the state or local records committee, an agency may dispose of records by recycling, under the following conditions:
- (1) The prompt destruction of the records shall be insured, and the responsibility for such destruction shall continue to be that of the agency until effectuated.
- (2) The recycling agent or entity shall have any required licenses and shall be insured or bonded.
- (3) Records shall not be kept in unattended and unprotected storage awaiting their destruction.
- (4) The agency or its authorized agent shall have in effect a contract or written agreement with the recycling entity which includes these conditions.

[Statutory Authority: RCW 40.14.020. WSR 92-05-060, § 434-640-030, filed 2/14/92, effective 3/16/92.]